



APPLICATION FOR GRADUATE STUDIES

Note: This application requires a \$45 application fee (checks should be made payable to Chatham University); however, you may apply for free by visiting our website at www.chatham.edu/admissions/grad_apply.cfm. Before submitting your application, please be sure to consult your program's webpage for the most current admission requirements. For a list of departmental webpages by program, please visit www.chatham.edu/academics/degrees_grad.cfm.

REQUIRED STUDENT INFORMATION

Name _____
First Middle Last

Please indicate your maiden name, if applicable _____

Mailing address _____

City, State, Zip _____

Home phone _____ Work phone _____

Mobile phone _____ E-mail address _____

Date of birth _____ Female Male

Citizenship: U.S. Permanent Resident, U.S. Other _____
Country Visa type

If you are not a citizen of the United States, you must complete and return the International Graduate Student Application Supplement, along with any additional documents requested. For further details on admissions requirements for international applicants, please visit www.chatham.edu/admissions/grad_international.cfm.

Please indicate if you have applied to Chatham before, when, and to what program _____

Are you currently enrolled at Chatham? Yes No If yes: Student ID # _____ Program _____

Current Chatham undergraduate students: Are you applying for admission through the Accelerated Graduate Program? Yes No

How did you hear about Chatham University's graduate programs? _____

Are you interested in University Housing? Yes No

Are you a veteran of any of the United States Armed Forces? Yes No

Have you ever been found responsible for a disciplinary violation at an educational institution, whether related to academic misconduct or behavioral misconduct, that resulted in your probation, suspension, removal, dismissal, or expulsion from the institution? Yes No

Have you ever been convicted of, or pled guilty to, a misdemeanor, felony, or other crime? Yes No

If you answered yes to either or both questions, please attach a separate sheet of paper with the approximate date of each incident and an explanation of the circumstances.

OPTIONAL STUDENT INFORMATION

Social Security # _____

Are you Hispanic/Latino (including Spain)? Yes No

Regardless of your answer to the previous question, **please select one or more** of the following ethnicities that best describe you:

- American Indian or Alaska Native (including all Original Peoples of the Americas)
- Asian (including Indian subcontinent and Philippines)
- Black or African American (including Africa and Caribbean)
- Native Hawaiian or Other Pacific Islander (Original Peoples)
- White (including Middle Eastern)

VOLUNTEER/COMMUNITY SERVICE EXPERIENCE

Attach a separate résumé if needed. Résumés may also be faxed to 412-365-1609 or e-mailed as a Microsoft Word or pdf attachment to gradadmissions@chatham.edu.

NAME OF ORGANIZATION	DATES OF SERVICE	RESPONSIBILITIES

OPTIONAL APPLICATION INFORMATION

List any additional information that you would like the Admissions Committee to use in making its decision. You may use an additional sheet if necessary.

FURTHER INSTRUCTIONS

For all college coursework attempted, an official academic transcript must be mailed by each educational institution to **Chatham University, Office of Admission, Woodland Road, Pittsburgh, PA 15232**.

Review the College for Graduate Studies Admission Essay Instructions, then submit your completed essay and any other additional requirements indicated for your program. If submitting separately from application, essays may be mailed, faxed to 412-365-1609, or e-mailed to gradadmissions@chatham.edu.

After filling in top portion of College for Graduate Studies Recommendation Forms, send to recommenders for completion. Please be advised, all recommendations must come in a sealed envelope with the recommender's signature over the seal. The letter should be an academic or professional reference from someone who is capable of assessing your potential as a graduate student and who has supervised your academic or work performance. Recommenders should submit forms to: Chatham University, Office of Admission, Woodland Road, Pittsburgh, PA 15232. Two recommendations are required for all program applications, with the exception of Food Studies, MOT, PsyD, and Sustainability (three recommendations are required) and MS in Biology (three recommendations are required if overall undergraduate GPA is below 3.0; otherwise two recommendations are sufficient).

I certify this information is true and complete to the best of my knowledge. Falsification of information on this application could jeopardize my acceptance and enrollment. I authorize any schools and/or colleges I have previously attended to release personal and academic information to Chatham University. I have enclosed the non-refundable \$45 application fee and I have requested official college transcripts to be sent to the University.

Applicant's Signature

Date

chatham UNIVERSITY

Except for limiting the granting of undergraduate degrees to women, Chatham University does not discriminate on the basis of race, color, religion, gender, sexual orientation, national origin, age, disability, veteran status, marital status or any other legally protected status in its educational programs and policies, co-curricular activities, scholarship and loan programs, or employment practices. Inquiries may be directed to the Director of Human Resources, Chatham University, Woodland Road, Pittsburgh, PA 15232, 412-365-1847.

ADMISSIONS ESSAY AND ADDITIONAL REQUIREMENTS

On a separate sheet of paper, please write an essay of 500 words or more on the topic applicable to your program of interest. Please also note any additional program requirements as indicated.

ACCOUNTING

Describe your personal and career goals, as well as your expectations of how this degree will contribute to your professional development.

BIOLOGY

Please explain why you are interested in this program and what your goals are for one and five years after graduation. Generally, two letters of recommendation are required. If your overall undergraduate GPA is below 3.0, you must submit three letters of recommendation.

BUSINESS ADMINISTRATION (MBA) CERTIFICATE IN EXECUTIVE WOMEN'S LEADERSHIP

Please indicate which track in the MBA program you wish to pursue (strategy and entrepreneurship, healthcare management, or executive leadership for women), then describe your personal and career goals, as well as your expectations of how this degree will contribute to your professional development.

COMMUNICATIONS

Please indicate which track in the MA in Communications program you wish to pursue (environmental communications, health communications, or strategic communications), then describe your personal and career goals, as well as your expectations of how this degree will contribute to your professional development.

COUNSELING PSYCHOLOGY (PsyD)

Provide three to five double spaced pages or 750-1,250 words on: 1) What has led you to pursue doctoral study in psychology and how do you hope this study will shape your future, and 2) Describe your thoughts about how change occurs in people – what the change process involves.

COUNSELING PSYCHOLOGY (MS)

Describe a situation where you were called upon to use your counseling skills. How did you respond to the situation? How would you expect graduate training in counseling to augment these skills? A current copy of your curriculum vitae or résumé must also be submitted.

CREATIVE WRITING (MFA, FULL RESIDENCY)

State the genre in which you will be applying, detail your strengths as a writer, and identify your reasons for wanting to enter Chatham's MFA in Creative Writing program. You must also submit a writing sample(s) totaling 20 pages in your genre of interest. One copy of the sample(s) should be submitted on 8-1/2" x 11" white paper, unbound.

FILM AND DIGITAL TECHNOLOGY (MFA)

Three to five page statement of previous experience and goals in the field.

FOOD STUDIES

Describe your experiences and interests in food, sustainability, and/or agriculture, as well as your expectations of how this degree will contribute to your professional development.

INTERIOR ARCHITECTURE

Please explain why you would like to pursue a graduate degree in interior architecture. A current copy of your curriculum vitae or résumé must also be submitted.

LANDSCAPE ARCHITECTURE

Describe your personal and career goals, as well as your expectations of how this degree will contribute to your professional development.

LANDSCAPE STUDIES

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SUSTAINABILITY (MASTER'S DEGREE OR CERTIFICATES)

Each applicant should submit a one to two page letter that explains the motivation to join an interdisciplinary sustainability program

TEACHING (MASTER'S DEGREE OR CERTIFICATION)

- Identify the area of certification you wish to pursue with the MAT program.
- What do you believe is one of the most serious problems facing American education today and how might you, as a teacher, begin to make a difference for your students?

OTHER

If you do not see your graduate program of interest listed here, please contact Graduate Admissions at 800-837-1290 for more information on the required essay.